

WEST ORANGE PUBLIC SCHOOLS LIBERTY MIDDLE SCHOOL



1 Kelly Drive
West Orange, NJ 07052
(973) 243-2007
(973) 243-2743 Fax

Robert J. Klemt, Principal
Stephen Olshalsky, Assistant Principal

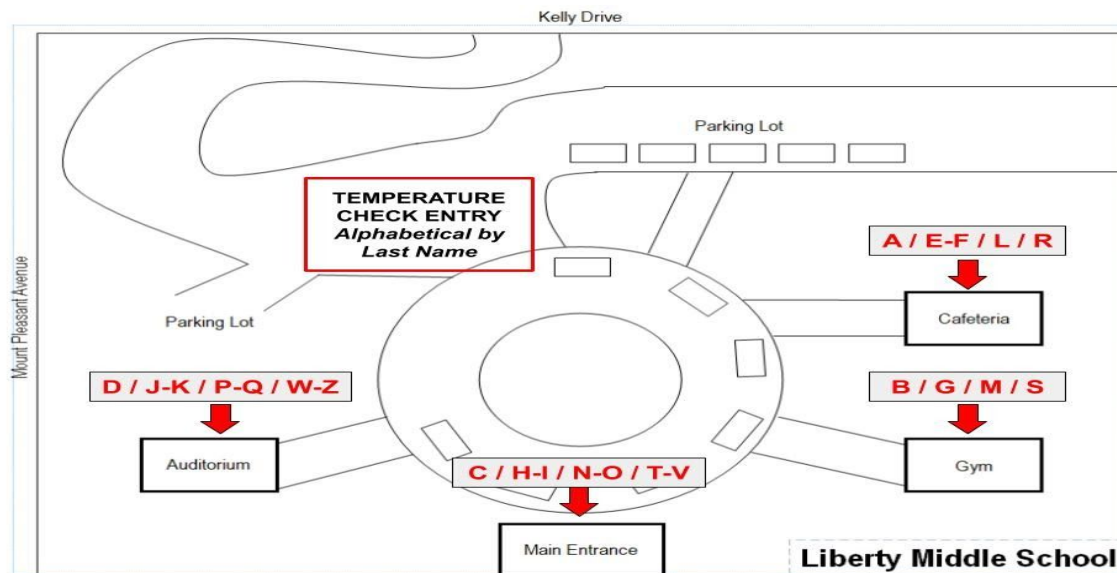
October 21, 2020

Dear Student and Parent:

We are two weeks away from transitioning to our hybrid or 25% capacity in-person learning phase. We hope that your E-learning has been engaging and meaningful for your child to this point. We are hopeful our local community maintains low levels of COVID activity to enable our successful move to face to face instruction! We believe our teachers have established effective school routines, your child has adjusted to “normal” school hours and are school-focused in completing after-hour assignments and homework.

Our hybrid opening of school will require some expectations and requirements noted below:

- Virtual students (off day hybrid and parent selected all virtual) will continue to log on to Zoom meetings during their class session and interact with Google Classroom activities which would count as students being present. Any Google Classroom class period assignments must be submitted on the day assigned.
- Teachers will continue to Zoom live stream lessons to those at home while co-working more closely with the in-person learners. Key lesson segments whereby direct teaching of content will continue to be recorded and posted in your child’s content area Google Classroom. Missing the live-stream will inhibit asking real-time questions.
- There are some in-person expectations that need to be communicated:
 - **Masks must be worn at all times.** School personnel will practice this same safety practice.
 - Sanitizer wipes and hand sanitizer will be available in all classrooms with students wiping down desks prior to leaving the classroom.
 - Bathroom breaks are encouraged during the 10 minutes between classes. Staff will monitor bathroom traffic permitting two students in at a time and recording names and times.
 - Morning Drop Off: students exit buses and parent drop-off moving to their alphabetical entry whereby temperature screening and social distancing within the school entry area will be monitored. (see image)



- Dismissal will be staggered and exits varied to ensure social distancing at the end of the school day. Public address announcements will be made during Advisory for walkers, pick-ups, and specific bus route arrivals for students to be dismissed.
- NO late buses will be available. Parents, please communicate clearly with your child and notify the school if they are a bus traveler and you intend to pick them up.
- Lockers will not be used, students will be permitted to carry backpacks and are not allowed to share their personal belongings.
- Students will be provided with "grab and go" lunch at the conclusion of the school day. Students qualifying for free and reduced lunch will also be provided with breakfast for the following day at the same time.
- Bus Travel - masks required at all times with students assigned seating. Those boarding first will be seated in the back of the bus, with the bus disembarked in reverse order of boarding.
- Emergency Drills and Fire Drills - the State of NJ will continue to require bi-monthly emergency drill practice with one monthly fire drill and one other emergency drill. COVID protocols have been established to avoid building-wide evacuations or creating close contact between students.
- In-person teaching with small groupings will be based upon last name alphabetical cohorts noted below:
 - Cohort A - Last names A - D
 - Cohort B - Last names E - K
 - Cohort C - Last names L - Q
 - Cohort D - Last names R - Z
- Our 4-hour school day will follow the schedule below:

Grade 7		Day 1 Mon. / Wed.	Day 2 Tues. / Thurs.
	8:10-8:20	Homeroom	Homeroom
Block 1	8:20-9:20	1	5
Block 2	9:30-10:30	2	6
Block 3	10:40-11:40	3	7
Block 4	11:50-12:45	Advisory	Advisory

Grade 8		Day 1 Mon. / Wed.	Day 2 Tues. / Thurs.
	8:10-8:20	Homeroom	Homeroom
Block 1	8:20-9:20	1	4
Block 2	9:30-10:30	2	6
Block 3	10:40-11:40	3	7
Block 4	11:50-12:45	Advisory	Advisory (Financial Literacy rotation)

In closing this rather in-depth update, I wish to finish on a school spirit event we are planning for December. Liberty opened our doors for the 1st day of school on December 5, 2005, placing this date as our anniversary. To celebrate our Student Council will be gifting a commemorative t-shirt to every student. To ensure all students receive proper sizing please have your child access the form via the grade level counseling classroom. This is also posted on our Liberty webpage.

Sincerely,

Robert J. Klement

Robert J. Klement
Principal

Liberty Middle School
Virtual/Hybrid Calendar

November 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Day 1 <i>Periods 1, 2, 3, Adv</i> A Day	3 Day 2 <i>Periods 4/5, 6, 7</i> A Day	4 Day 1 <i>Periods 1, 2, 3, Adv</i> B Day	5 NJEA Convention NO SCHOOL	6 NJEA Convention NO SCHOOL	7
8	9 Cohort A-D Day 1 <i>Periods 1, 2, 3, Adv</i> A Day <i>Hybrid Learning Begins</i>	10 Cohort A-D Day 2 <i>Periods 4/5, 6, 7</i> A Day	11 Cohort E-K Day 1 <i>Periods 1, 2, 3, Adv</i> A Day	12 Cohort E-K Day 2 <i>Periods 4/5, 6, 7</i> A Day	13 <i>Virtual Asynchronous</i> <i>All Students</i>	14
15	16 Cohort L-Q Day 1 <i>Periods 1, 2, 3, Adv</i> A Day <i>END of MP #1</i>	17 Cohort L-Q Day 2 <i>Periods 4/5, 6, 7</i> A Day	18 Cohort R-Z Day 1 <i>Periods 1, 2, 3, Adv</i> A Day	19 Cohort R-Z Day 2 <i>Periods 4/5, 6, 7</i> A Day	20 <i>Virtual Asynchronous</i> <i>All Students</i>	21
22	23 All Remote Day 1 <i>Periods 1, 2, 3, Adv</i> B Day	24 All Remote Day 2 <i>Periods 4/5, 6, 7</i> B Day	25 All Remote <i>Virtual Asynchronous</i> <i>All Students</i>	26 Thanksgiving NO SCHOOL	27 Thanksgiving NO SCHOOL	28
29	30 Cohort A-D Day 1 <i>Periods 1, 2, 3, Adv</i> B Day					

Liberty Middle School
Virtual/Hybrid Calendar

December 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Cohort A-D Day 2 <i>Periods 4/5, 6, 7</i> B Day	2 Cohort E-K Day 1 <i>Periods 1, 2, 3, Adv</i> B Day	3 Cohort E-K Day 2 <i>Periods 4/5, 6, 7</i> B Day	4 <i>Virtual Asynchronous</i> <i>All Students</i>	5
6	7 Cohort L-Q Day 1 <i>Periods 1, 2, 3, Adv</i> B Day	8 Cohort L-Q Day 2 <i>Periods 4/5, 6, 7</i> B Day	9 Cohort R-Z Day 1 <i>Periods 1, 2, 3, Adv</i> B Day	10 Cohort R-Z Day 2 <i>Periods 4/5, 6, 7</i> B Day	11 <i>Virtual Asynchronous</i> <i>All Students</i>	12
13	14 Cohort A-D Day 1 <i>Periods 1, 2, 3, Adv</i> A Day	15 Cohort A-D Day 2 <i>Periods 4/5, 6, 7</i> A Day	16 Cohort E-K Day 1 <i>Periods 1, 2, 3, Adv</i> A Day	17 Cohort E-K Day 2 <i>Periods 4/5, 6, 7</i> A Day	18 <i>Virtual Asynchronous</i> <i>All Students</i>	19
20	21 All Remote Day 1 <i>Periods 1, 2, 3, Adv</i> A Day	22 All Remote Day 2 <i>Periods 4/5, 6, 7</i> A Day	23 All Remote <i>Virtual Asynchronous</i> <i>All Students</i>	24 NO SCHOOL	25 NO SCHOOL	26
27	28 NO SCHOOL	29 NO SCHOOL	30 NO SCHOOL	31 NO SCHOOL		